

# Community Scholarship

2011-2012



## THE WRIGHT-PATTERSON OFFICERS' SPOUSES' CLUB SCHOLARSHIP PROGRAM

The Wright-Patterson Officers' Spouses' Club (WPOSC) offers scholarships each year to high school graduating senior(s), vocational program student(s), and civilian spouse(s). We encourage all eligible students and spouses to apply.

Several scholarships totaling \$12,000 will be awarded in the following categories: military spouses, and graduating high school seniors (including homeschoolers).

Applications and additional information may be obtained from the OSC web site, [www.wrightpattersonosc.org](http://www.wrightpattersonosc.org). Please read all guidelines, policies and requirements before applying. All applications must be postmarked no later than March 1, 2012.

Please note that the WPOSC is a private organization. It is not a part of the Department of Defense nor any of its components.

### APPLICANT ELIGIBILITY REQUIREMENTS

All applicants:

1. Must possess a valid military dependent ID card and be a bona fide dependent of:
  - A. A U.S. military member who is a;
    - 1.) full-time active duty member (sponsors of Reserve or National Guard members must have been on active duty at some time between 8/1/11 and 3/1/12), **or**
    - 2.) retired military member (Active, Reserve or National Guard), **or**
    - 3.) deceased retired military member.
    - 4.) POW/MIA
  - B. An AF civilian employee who is a member of:
    - 1.) the Wright-Patterson Club and Banquet Center **or**
    - 2.) the Officers' Spouses' Club.

The civilian employee must have an effective membership date of 1 August 2011 or earlier and must be a member in good standing at the time application is submitted.

Applicants must submit proof of military dependency or parent's/guardian's club membership.

Applicants shall apply for only one Officer's Spouses' Club scholarship, regardless of active duty or dependent location.

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3. Qualify for one of the following criteria:

- A. For **GRADUATING SENIOR (Traditional and Homeschool)** category, applicant must be a graduating high school senior currently attending a public, private, or parochial school **AND** have submitted an application to the college(s) of his/her choice; For **ACADEMIC Home-School** applicants: any homeschool applicant must be a graduating high school senior enrolled in an accredited home-school program **AND** have submitted an application to the college(s) of his/her choice, **or**
  
- B. For **MILITARY SPOUSE** category, applicants must possess a valid military dependent ID card and be a bona fide dependent spouse of a U.S. military member who is on full-time active duty, or of a Reserve/National Guard member who has been on active duty at any time between 8/1/11 and 3/1/12 **AND** must have applied to (or be currently enrolled in) an accredited Bachelor's degree program **or** in a vocational program pursuing certification.

If you have any questions, contact the Scholarship Committee Chair, Anne Lueck, at 937-912-5586 between the hours of 8:00 AM - 9:00 PM

# THE WRIGHT-PATTERSON OFFICERS' SPOUSES' CLUB SCHOLARSHIP PROGRAM

## INSTRUCTIONS AND POLICIES

Please read scholarship guidelines and instructions to confirm eligibility. Begin your application process early to ensure that you submit a correct and complete package in time for the deadline.

Write neatly or type all required information on appropriate applicant information forms. **Include applicant's complete name at the very top of ALL pages submitted.** Only neat, legible, and complete application packages will be accepted for consideration. Forms can be downloaded from the OSC website, <http://www.wrightpattersonosc.org>. Not all forms are required from each applicant. The Publicity Form and photo will not be used for evaluation, only for publicity once scholarship winners have been selected.

1. **Application Packet** contents are as follows:

### High School

Applicant Information (Graduating Seniors)  
Publicity Form  
Activity Packet  
Individual Essay  
Volunteer Coordinator Form  
Teacher/Professor Form  
Counselor Data Sheet  
Individual Photo  
Documentation

### Military Spouse

Applicant Information (Military Spouse)  
Publicity Form  
Resume  
Individual Essay  
Volunteer Coordinator Form  
Teacher/Professor/Professional Form  
Individual Photo  
Documentation

- a. **Applicant Information Form:** Make sure information is complete and legible, including sponsor information.
- b. **Publicity Form:** Make sure information is complete including the name you prefer to be called.
- c. **Activities Packet:** High school senior applicants must also submit a three-page activities packet with the following information listed below – one separate page for each category.
  - 1) High school activities and offices/leadership positions held
  - 2) High school and out-of-school honors and awards
  - 3) Out-of-school activities, including work and volunteer experience

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Provide a short description of each activity, award, work and/or volunteer experience(s) for each category. Also, provide length of involvement – number of year(s) involved, year(s) accomplished, and/or hours spent each year in a particular club, activity, or job – as applicable. *Do not include your name, position, or any identifiable personal information in the body of your Activities Packet.* Be concise.

- d. **Resume:** Military spouse applicants must submit a one-page resume listing accomplishments, to include the following:
- 1) Educational activities completed, including high school graduation month/date and GPA in current studies;
  - 2) Awards/honors received, specifying when achieved;
  - 3) College activities, training completed in field of study, membership in professional organizations (including offices held), and paid work experience;
  - 4) Volunteer experiences, community activities (e.g. church, sports) and special interests, including family;
  - 5) Copies of all individual high school and/or college/university transcripts received in the last five years (need not be “official”);

*Do not include your name, position, or any identifiable personal information in the body of your resume.*

- e. **Essay:** Take some time to dream and plan. Then, submit an original essay, typed, double-spaced, and no longer than 500 words answering the following question: “Describe two of your greatest strengths (traits or talents). Identify your purpose in life and describe how you can improve our community, country, and/or world using these strengths.”

*Do not include your name, position, or any identifiable personal information so that your essay can be evaluated anonymously.*

- f. **Volunteer Coordinator/Employer/Supervisor Recommendation Form:** Make sure the applicant’s volunteer coordinator, employer, or supervisor carefully follows the instructions on the form concerning anonymity and confidentiality. One (1) required. See Note 1 below.
- g. **Teacher/Professor/Professional Recommendation Form:** Make sure the applicant’s high school teacher or college professor (high school senior); or academic/vocational professional in field of study (military spouse) carefully follows the instructions on the form concerning anonymity and confidentiality. One (1) required; see Note 1 below.

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- h. **Counselor's Data Sheet:** High school applicants must have this data sheet completed by their high school counselor or home-school teacher. Make sure the person completing the form carefully follows the instructions concerning anonymity and confidentiality.
- i. **Individual Photo:** Make sure to include a digital photo (.jpg format) on PC formatted CD or DVD.
- j. **Documentation:** Winners will be required to show military ID card (front and back), proof of club membership (for dependents of civilian employees), proof of active duty (Reserve/NG sponsor). All applicants are required to provide documentation of SAT/ACT scores, etc. required for your category/situation.

Note 1. Applicant recommendation forms must come from someone other than a relative of the applicant. All completed recommendation forms, along with any additional recommendation letters, must be returned to applicant in a sealed envelope with the signature of the person completing the recommendation written across the sealed part of the envelope.

- 2. **Publicity:** Scholarship recipients must agree to participate in publicity activities such as having their name, photo, and school address (n/a homeschool) published in local print media after being named a winner.
- 3. **Academic agreement:** Scholarship recipients must sign an academic agreement concerning award and application of scholarship funds before funds can be released to their schools.
- 4. **Revocation:** A scholarship may be revoked for any of the following reasons:
  - a. Recipient fails to use money for its intended purpose;
  - b. Recipient receives a criminal conviction;
  - c. Recipient fails to meet eligibility criteria.
- 5. **Ineligibility:** Scholarship designees/recipients who accept an appointment to any service academy, receive a three or four-year ROTC scholarship, or any other three- or four-year scholarship will be ineligible to receive a Wright-Patterson Officers' Spouses' Club Scholarship. Prior recipients of a WPOSC Scholarship are ineligible for a second scholarship. Remember that you may only apply for one OSC scholarship, regardless of your location or your sponsor's location.
- 6. **Submission Deadline:** Scholarship applications (with attachments) must be submitted by mail and must be postmarked no later than 1 March 2012. Late applications will not be considered. Please keep a copy of the completed application for your records.

**THE WRIGHT-PATTERSON OFFICERS' SPOUSES' CLUB SCHOLARSHIP PROGRAM**

Send all application packages to: Anne Lueck and Nikki Rhodes  
OSC Scholarships Chair & Co-Chair  
Wright-Patterson Spouses' Club  
P. O. Box # 67  
Fairborn OH 45324

If you have any questions, contact Anne Lueck at 937-912-5586 between 8 AM and 9 PM.

## THE WRIGHT-PATTERSON OFFICERS' SPOUSES' CLUB SCHOLARSHIP PROGRAM

### APPLICATION JUDGING PROCESS

Final selection will be made by a Scholarship Judging Committee, comprised of an independent and impartial panel of professionals from the local area. Candidate anonymity will be completely preserved during the selection process. (Note that photos and publicity forms will not be used during the selection process.) The decisions of the Scholarship Judging Committee will be final. Individual scores will not be discussed with the applicant (or any other individual). Winners will be notified by mail of their selection. Members of the Scholarship Committee and their immediate family members are ineligible for an OSC Scholarship.

### EVALUATION/SELECTION CRITERIA

#### **Graduating Senior Applicants:**

- GPA (unweighted), curriculum assessment
- Extracurricular activities, honors, and/or awards
- Community activities, work/volunteer experiences
- Personal goals
- Special interests/hobbies
- Recommendation forms/attachments
- Essay
- SAT, ACT scores

#### **Military Spouse Applicants:**

- Academic achievement (Year of high school graduation, transcripts/documentation of high school and any post-high-school education)
- Work experience
- Community/volunteer activities (e.g. church, school, civic, etc.), including any awards/citations for outstanding achievement
- Personal goals
- Special interests/hobbies
- Recommendation forms/attachments
- Essay

**THE WRIGHT-PATTERSON OFFICERS' SPOUSES' CLUB SCHOLARSHIP PROGRAM**

**APPLICANT INFORMATION (GRADUATING SENIORS ONLY)**

\_\_\_\_\_  
LAST NAME                                      FIRST                                      MIDDLE                                      DATE OF BIRTH

(\_\_\_\_\_) \_\_\_\_\_  
PHONE NUMBER                                      EMAIL ADDRESS

\_\_\_\_\_  
STREET ADDRESS                                      CITY                                      STATE                                      ZIP CODE

\_\_\_\_\_  
HIGH SCHOOL(S) ATTENDED                                      CITY/STATE                                      DATES ATTENDED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ANTICIPATED DATE OF GRADUATION & NAME OF HIGH SCHOOL (if homeschool, specify):

\_\_\_\_\_

**SPONSOR INFORMATION:**

\_\_\_\_\_  
NAME OF SPONSOR                                      RANK or CIV RATING

**SPONSOR STATUS:**

**Military:** Branch of Service - USAF\_\_\_\_ USMC\_\_\_\_ USCG\_\_\_\_ USA\_\_\_\_ USN\_\_\_\_

Status - Active Duty (AD)\_\_\_\_ Reserves\*\_\_\_\_ National Guard\*\*\_\_\_\_ Retired\_\_\_\_ Deceased\_\_\_\_

\*AD US Reserves (Active duty between 8/1/11 and 3/1/12)\_\_\_\_  
[Note: Please include proof of AD with application.]

\*\*AD US National Guard (Active duty between 8/1/11 and 3/1/12)\_\_\_\_  
[Note: Please include proof of AD with application.]

**Civilian:** AF Civilian\_\_\_\_ Retired\_\_\_\_ Deceased\_\_\_\_

**THE WRIGHT-PATTERSON OFFICERS' SPOUSES' CLUB SCHOLARSHIP PROGRAM**

**APPLICANT INFORMATION (MILITARY SPOUSES ONLY)**

\_\_\_\_\_  
LAST NAME                                      FIRST                                      MIDDLE                                      DATE OF BIRTH

(\_\_\_\_\_) \_\_\_\_\_  
PHONE NUMBER                                      EMAIL ADDRESS

\_\_\_\_\_  
STREET ADDRESS                                      CITY                                      STATE                                      ZIP CODE

\_\_\_\_\_  
HIGH SCHOOL(S) ATTENDED                                      CITY/STATE                                      DATES ATTENDED

\_\_\_\_\_  
COLLEGE/UNIVERSITY TO WHICH YOU HAVE BEEN ACCEPTED OR ARE ATTENDING (if applicable):

\_\_\_\_\_  
VOCATIONAL TRAINING PROGRAM SCHOOL (if applicable):

\_\_\_\_\_  
ANTICIPATED DATE OF GRADUATION/CERTIFICATION:

**SPONSOR INFORMATION:**

\_\_\_\_\_  
NAME OF SPONSOR                                      RANK or CIV RATING

**SPONSOR STATUS:**

**Military:** Branch of Service - USAF \_\_\_\_ USMC \_\_\_\_ USCG \_\_\_\_ USA \_\_\_\_ USN \_\_\_\_

Status - Active Duty (AD) \_\_\_\_ Reserves\* \_\_\_\_ National Guard\*\* \_\_\_\_ Retired \_\_\_\_ Deceased \_\_\_\_

\*AD US Reserves (Active duty between 8/1/11 and 3/1/12) \_\_\_\_  
[Note: Please include proof of AD with application.]

\*\*AD US National Guard (Active duty between 8/1/11 and 3/1/12) \_\_\_\_  
[Note: Please include proof of AD with application.]

**Civilian:** AF Civilian \_\_\_\_ Retired \_\_\_\_ Deceased \_\_\_\_

**THE WRIGHT-PATTERSON OFFICERS' SPOUSES' CLUB SCHOLARSHIP PROGRAM**

**PUBLICITY RELEASE FORM      Graduating Senior      Military Spouse (Circle one)**

NAME: \_\_\_\_\_  
(Your familiar name—what you like to be called)

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

SPONSOR'S NAME (Write Rank/Branch/Duty Status of sponsor after name, as applicable)

SPOUSE/DAD (circle one as applicable): \_\_\_\_\_

SPOUSE/MOM (circle one as applicable): \_\_\_\_\_

TYPE OF SCHOLARSHIP (Circle one):    ACADEMIC (Traditional)    SPOUSE

HIGH SCHOOL: \_\_\_\_\_

GRADUATION DATE: \_\_\_\_\_

COLLEGE YOU PLAN TO ATTEND: \_\_\_\_\_

INTENDED MAJOR: \_\_\_\_\_

LIST TWO OR THREE SIGNIFICANT COMMUNITY, CIVIC, SCHOOL, WORK  
ACCOMPLISHMENTS (ATTACH ADDITIONAL SHEETS IF NECESSARY):

\_\_\_\_\_  
\_\_\_\_\_

I, \_\_\_\_\_, release the use of my name,  
(Applicant's Printed Name)

information given above, my submitted photo(s), and any information in my application to Wright-Patterson Officers' Spouses' Club to be used for publicity purposes.

Applicant's  
Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian  
Signature \_\_\_\_\_ Date: \_\_\_\_\_

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VOLUNTEER COORDINATOR/EMPLOYER/SUPERVISOR RECOMMENDATION FORM

(Note: This form MUST be completed by a volunteer coordinator or employer/supervisor of the applicant.)

Instructions:

1. Use this completed form as a "cover sheet" to your (one page or less) narrative evaluation of the applicant. Please provide information that you believe would help the judging committee to evaluate the applicant. Recommend you give specific examples of the applicant's performance or actions, rather than unsubstantiated generalities.
2. When writing your narrative, please refrain from using masculine or feminine pronouns. (Use "applicant's" instead of "his" or "her".) **DO NOT use applicant's name or any other information in your narrative that may reveal identity of applicant.**
3. Please ensure completed form and attached narrative are legible.
4. Please return completed form to applicant in **sealed** envelope, **signed by you** over the sealed portion of the back of the envelope, for inclusion in application package. All information is confidential and will not be revealed to the applicant or anyone not involved in the selection process.
5. Thank you for your time and effort.

HOW LONG HAVE YOU KNOWN THE APPLICANT? \_\_\_\_\_

IN WHAT CAPACITY DO YOU KNOW APPLICANT? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EVALUATE THE APPLICANT ON A SCALE OF 1 TO 5 (I.E. 1, 2, 3, 4, or 5), WITH 5 HIGHEST AND 1 LOWEST, IN THE FOLLOWING FIVE AREAS:

DEPENDABILITY \_\_\_\_\_ ABILITY TO WORK WITH OTHERS \_\_\_\_\_

MATURITY \_\_\_\_\_ LEADERSHIP ABILITY \_\_\_\_\_

INITIATIVE \_\_\_\_\_ PROBLEM SOLVING ABILITY/CREATIVITY \_\_\_\_\_

Information about person completing recommendation:

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
OCCUPATION or TITLE

1 Atch (Narrative)

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TEACHER/COLLEGE PROFESSOR/PROFESSIONAL RECOMMENDATION FORM

(Note: This form MUST be completed by applicant's high school teacher, college professor, or a professional in the applicant's field of study.)

Instructions:

1. Use this completed form as a "cover sheet" to your (one page or less) narrative evaluation of the applicant. Please provide information that you believe would help the judging committee to evaluate the applicant. We recommend you give specific examples of the applicant's performance or actions, rather than unsubstantiated generalities.
2. When writing your narrative, please refrain from using masculine or feminine pronouns. (Use "applicant's" instead of "his" or "her".) **DO NOT use applicant's name or any other information in your narrative that may reveal identity of applicant.**
3. Please ensure completed form and attached narrative are legible.
4. Please return completed form to applicant in **sealed** envelope, **signed by you** over the sealed portion of the back of the envelope, for inclusion in application package. All information is confidential and will not be revealed to the applicant or anyone not involved in the selection process.
5. Thank you for your time and effort.

HOW LONG HAVE YOU KNOWN THE APPLICANT? \_\_\_\_\_

IN WHAT CAPACITY DO YOU KNOW APPLICANT? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EVALUATE THE APPLICANT ON A SCALE OF 1 TO 5 (I.E. 1, 2, 3, 4, or 5), WITH 5 HIGHEST AND 1 LOWEST, IN THE FOLLOWING FIVE AREAS:

DEPENDABILITY \_\_\_\_\_ ABILITY TO WORK WITH OTHERS \_\_\_\_\_

MATURITY \_\_\_\_\_ LEADERSHIP ABILITY/POTENTIAL \_\_\_\_\_

INITIATIVE \_\_\_\_\_ PROBLEM SOLVING ABILITY/CREATIVITY \_\_\_\_\_

Information about person completing recommendation:

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE  
1 Atch (Narrative)

\_\_\_\_\_  
OCCUPATION or TITLE

THE WRIGHT-PATTERSON OFFICERS' SPOUSES' CLUB SCHOLARSHIP PROGRAM

COUNSELOR'S DATA SHEET  
(ALL GRADUATING SENIOR APPLICANTS)

**Note:** This form **MUST** be completed by applicant's counselor or other duly authorized representative of the school. Please return completed form, along with copies of applicant's high school **transcripts**, plus a **school profile** to applicant in **sealed** envelope, **signed by you** over the sealed portion of the back of the envelope, for inclusion in application package. If you provide additional comments, please be sure **NOT** to include the applicant's name in the body of your narrative, to preserve anonymity during the evaluation process.

**^TEST SCORES: SAT** Verbal\_\_\_\_\_ Math\_\_\_\_\_

**ACT SCORE** \_\_\_\_\_

**^Note:** Home-school applicants attach copy of test scores.

**YEAR OF GRADUATION** \_\_\_\_\_

**SIZE OF GRADUATING CLASS\*** \_\_\_\_\_

**CLASS RANK\*** \_\_\_\_\_

**PERCENTILE RANK\*** \_\_\_\_\_

**UNWEIGHTED CUMULATIVE GPA**

(for most recent 7 SEMESTERS on a 4.0 scale) \_\_\_\_\_

**(NOTE: Please attach copy of applicant's high school transcripts, plus a school profile to this completed form.)**

Information about person completing form:

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
OFFICE PHONE

\_\_\_\_\_  
POSITION/TITLE

\_\_\_\_\_  
EMAIL ADDRESS

\*N/A for Academic (Home-school) applicants.